



STANDARD MOTOR PRODUCTS, INC.

1300 West Oak Street, P.O. Box 788, Independence, Kansas 67301 (620) 331-1000

Information provided will be held in confidence and used only for SMP business purposes with your company

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Standard Motor Products, Inc.

Important Supplier Information

Standard Motor Products-Independence management believes that the first step in supplying Quality products to customers is to have World-Class suppliers. It is necessary that SMP-I develop supply lines whereby SMP-I receives defect free products and materials, delivered on time, at a fair price. Doing anything less, results in SMP-I being at a disadvantage in the Market Place.

General Information:

Company Name:
Mailing Address:
Billing Address:

Company SIC:
Telephone:
Fax:
Email Address:

Has your company done business with us in the past? Yes No If yes, when?

Type of Business:

Manufacturing Raw Material
Service Assembly
Distributor

Contacts:

Contact Person	Telephone	Extension	Cell	Email
Sales				
Quality				
Purchasing				
Customer Service Rep				
Production Control				
-				

Credit References we can contact: Minimum of Three

<u>Company:</u>	<u>Address:</u>	<u>Telephone:</u>	<u>Email</u>
_____	_____	_____	_____
_____	_____	_____	_____

Quality Management:

Standard Motor Products - Independence, maintains the right to verify at our premises, and the suppliers premises, that subcontracted product conforms to specified requirements. Verification by SMP-I does not absolve the supplier of the responsibility to provide acceptable product.

Please provide copies of the following applicable certifications to Standard Motor Products, Independence:

- ISO 9000/2000
- TS16949
- ISO14001

Do you routinely provide certifications with appropriate technical data with your shipments of products?
 Yes No

Can you provide a Level 3 PPAP for your product or material?
 Yes No

Is Cpk data available for designated characteristics?
 Yes No

What quality system requirement is used for subcontractor development?

Process Control:

Record the elements that apply to the process control system used in your company:

	Yes	No
Statistical Process Control		
Process Routing		
Routing ID by Customer Number		
Tooling Controlled		
Special Handling		
In-Process Revision System		
Time Standards Used		

Additional Comments:

Documents Required:

Quality Policy and Manual	Certificate of Insurance	ISO/TS Certificate
Supplier Contingency Plan		

For Internal Use Only:

Date

Comments

Reviewed By:
Materials Manager

Date

Reviewed By:
Quality Manager or Manager

Date

Reviewed By:
Buyer

Date